

Office Location
115 N 49th St
Omaha, NE 68132

Certified Property Management, Inc.

Office (402) 559-0363 Fax (402) 502-2298
www.cpmrealty.net

Mailing Address
P.O. Box 31453
Omaha, NE 68131

Application for Occupancy

Application fee \$25.00



Website

Please fill each blank to be considered for approval.

PLEASE PRINT CLEARLY

Today's Date _____

Do you need a U-Haul truck YES / NO

Your Legal Name _____ Date of Birth: _____

Your SS# or ITIN # _____ Your Driver's License # _____ State _____

Phone (daytime) _____ Phone (evening) _____ E-mail _____

Present Address _____
Street Apt# City State Zip

Present Landlord: _____ Contact Number : _____ For How Long: _____

Reason for moving _____ (No evictions for a minimum of 3 years. See agent.)

Your Current Employer _____
Company Name Address City State Zip

Job Position: _____ How long employed: _____ Monthly Income \$ _____ (before taxes)

Supervisor's Name: _____ Supervisor's Phone: _____ (You will need to provide a paystub)

Total Number of people who will occupy unit. _____ (Only those listed on the lease are permitted to live at this residence.)

1. _____ 2. _____
First and Last Name Age Relationship First and Last Name Age Relationship

3. _____ 4. _____
First and Last Name Age Relationship First and Last Name Age Relationship

5. _____ 6. _____
First and Last Name Age Relationship First and Last Name Age Relationship

Pets: Y / N Describe: _____ (Pet fee is 1/4 of 1 months rent) Are you aware of all pet regulations? Y / N

How many vehicles will you keep at this address? _____

Make / Year / Color / License Number

Make / Year / Color / License Number

Make / Year / Color / License Number

(continued on back)

Have you EVER been convicted of a felony? Y / N When: _____
 Have you EVER been Evicted? Y / N When: _____
 Have you ever broken a lease? Y / N When: _____

Emergency Contacts:

1. _____ 2. _____
 Name Relationship Phone Name Relationship Phone

How did you find out about the rental property? ____American Classifieds, ____Omaha World Herald, ____Yard Sign,
 ____Tenant Referral, ____El Perico ____CPMRealty.net, ____Craigslist _____Bi-Lingual _____Other

Application fee is \$25 per adult and is non-refundable. Tenant screening shall begin upon submitting the application, application fee and at least 1/2 of the security deposit.

The applicant has deposited the amount of \$_____. It has been received with the understanding that it will not generate any interest, and that it will not be applied to rent if the contract is entered into. However, in the case that the application is approved and the applicant changes his/her mind about renting the property for whatever reason, then the applicant understands that he/she will lose the security deposits as compensation for, the cost of the application process, the reservation and preparation of the property and for the opportunity cost of not searching for other potential renters. On the other hand if the application is not approved or for any reason should the Landlord decide not to rent the property, the deposit will be refunded. Having received the security deposit does not mean that the applicant is approved. This application is made with the understanding that it is subject to approval by an approved official of Certified Property Management, Inc. The signature represents that the above mentioned information is true and complete and authorizes Certified Property Management, Inc. to verify it and the references given.

I hereby state and represent that the information in this application is complete and accurate. I understand that in the event a lease is entered into it may be cancelled by the Landlord if any of the information provided is materially inaccurate or incomplete. I hereby authorize the Landlord or the Landlord's agents to verify the information on the application. I hereby authorize Certified Property Management, Inc. to obtain information about me, including, but not limited to, this application, my credit, my tenant history, any court records and/or my criminal record, and I hereby authorize & instruct any entity or person contacted by Certified Property Management Inc. or their agents to release such information to them. I understand that a return of the security deposit will only be made against "good funds," and if a check was presented then it may take a few days to wait for the check to clear.

***** I UNDERSTAND THAT A \$100 PROCESSING FEE WILL BE WITHHELD FROM MY DEPOSIT IF THE APPLICANT IS FOUND TO HAVE MISREPRESENTED THEIR FELONY OR EVICTION HISTORY ON THIS APPLICATION. *****

Applicant's signature _____ Date _____

Please fill out the application completely & provide the following:

- **Photo ID**
- **Completed Application**
- **Application fee of \$25 per adult**
- **Proof of Employment (Pay stub) or Proof of Income**
- **Security Deposit – IS NEEDED TO SECURE UNIT IN YOUR NAME**

\$ _____ + \$ _____ = \$ _____
Application Fee (\$25 x # of applicants) Deposit Total Due

Certified Property Management:
 115 N. 49th Street – One block North of Dodge on east side of street

OPPD # 402-536-4131
 Electric

MUD # 402-554-6666
 Natural Gas